



# *Your Opportunities Await at* **St. Mary's High School**

142 Laverack Avenue • Lancaster, N.Y. 14086  
Phone: (716)683-4824 • Fax: (716)683-4996

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Dear LancerNation,

Posted on our website ([www.smhlancers.org](http://www.smhlancers.org)) is our current Reopening Plan, submitted to NYS. This plan has been created with guidance from our School Safety Advisory Committee, is aligned with the continually changing guidance we have received from the New York State Department of Health (NYSDOH), New York State Education Department (NYSED), Centers for Disease Control (CDC), and Governor Andrew Cuomo.

As always, our plan prioritizes the safety and well-being of the entire St. Mary's community, while allowing us to fulfill our mission and obligation to the students of St. Mary High School.

The school reopening plan provides the framework for the specific details that are being created for your children at the building level. Please take a moment to read our plan and familiarize yourself with the policies we have laid out.

Please note: The State plans and guidance are in constant flux... we reserve the right to alter all plans based on the latest guidance handed down by the State.

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Our plan is to reopen fully on September 9<sup>th</sup>, 2020. All students, every day. We are prepared to socially distance, as you will note in our plans below. We do, however, ask for your continued diligence on several fronts...

1. Please err on the side of caution. Please limit your travel and exposure to risky situations.
2. If you are not feeling well, if you have been exposed... please contact us and STAY HOME!
  - a. Our attendance policy will be flexible as we all make our way through the end of this pandemic.
3. Please add PPE to your school supply lists!
  - a. Although each student will be receiving a Gaiter facemask with the St. Mary's Logo on it... you will want to supplement with your own supplies throughout the year.
  - b. St. Mary's does have sanitizer in every classroom and the hallways... but a bottle in your bag might be nice and is highly encouraged
  - c. If your child requires some protective, measures, other than a mask, (i.e. face shield) please contact us accordingly to make proper arrangements.
4. Parents must contact their district concerning busing. St. Mary's relies on individual districts to provide State-Mandated transportation to our students. Please confirm with your district what those plans are - OR - driving your kids in is always an option. Our suggestion is to also canvas carpooling options with your St. Mary's friends and neighbors.
  - a. The school and individual classrooms will be open at 7am daily.

We do plan to have extra-curricular activities! Please plan to enjoy all the fun of your club or group, of course, in a socially distant and safe environment.



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Plan #1 – (In effect based on <5% of population with Covid)

Our Plan is to open to all students **5 days a week**.

- With a smaller school population and smaller class sizes, St. Mary's is well-positioned to maintain a full school day while also adhering to all state guidelines when it comes to social distancing.
  - o Students will be temperature-checked as they enter the building each day.
    - These checks will be done by our staff at one of four entrances to the building. Each grade level will have their own entrance.
      - Freshmen – guidance hallway entrance.
      - Sophomores – main doors (right)
      - Juniors – main doors (left)
      - Seniors – art hallway entrance
    - Once checked, students will go directly to their 1<sup>st</sup> period class. Students be seated at their desk and will maintain social distancing as they prepare for the day.
    - Any student above 100.4 (this number may fluctuate based on NYSDOH guidelines) will be quarantined in one of two safe rooms until transportation is secured.
  - o Students will need to wear a mask unless seated at a desk.
    - However, each teacher will have the option of requiring masks in their classroom when warranted.
  - o Desks will be 6ft. apart in line with State guidelines. Each desk will be sanitized between each class period.
  - o Students will need to be in a classroom at all times, practicing social distancing.
    - We will ask that students carry everything in their backpacks as to avoid unnecessary locker stops, touching locks, and congregating in the hallways.
  - o Larger classes and lunches will be spread out over several areas to maintain proper social distancing. (GUS, Cafeteria, Athletic Center)
  - o Phys. Ed. classes will involve 30 minutes of walking around the St. Mary's neighborhood and community. (With social distancing rules in effect.)
- Our plan to reopen also includes going paperless!
  - o All homework, notes, and classroom assignments will now be digital. Schoology, Google Classroom, and iNow will be our main hubs for assigning, communicating, and turning in work.
  - o Textbooks will be either online or individually assigned to students to take home.

We do have alternate plans in place if ordered to do so by New York State. See plans 2 and 3 on the following pages.





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Plan #2 – (In effect based on >5% but less than <9% of population with Covid)

If the Governor mandates... we will move to a **hybrid model**.

- This plan would create a more room for social distancing while still maintaining in-class instruction 2 days per week.
    - o Monday - no students in school
    - o Tuesday - Juniors and Seniors
    - o Wednesday - Juniors and Seniors
    - o Thursday - Freshmen and Sophomores
    - o Friday - Freshmen and Sophomores
  - When not physically in class, students will log in through “Google Meet” for each period every day. Content and instruction will be virtual 3 days a week and in person 2 days a week.
  - Social distancing guideline would remain in effect as in Plan 1.
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Plan #3 – (In effect based on >9% of population with Covid)

- If the Governor mandates... we will move to an **Online ONLY model**.
    - o As suggested, this will involve students learning from home and virtually every day.
    - o UNLIKE LAST SPRING...
      - If we move to this model, we will run every class, every day on “Google Meet”
      - We will maintain the school schedule and expect that students are logged in so as to receive instruction and guidance as they work through the content of each course.
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Our goal through this entire process is to continue to provide all of our students a preeminent college preparatory education, inclusive of NYS Regents exams, AP exams, and the College acceptance process.

Kevin Kelleher,

Head of School

Keith Junik,

Principal